

YATE & DISTRICT TWINNING ASSOCIATION

Hon. President: The Mayor of Yate
TWINNED WITH BAD SALZDETFRUTH

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Thursday, 06 October 2011

Dear Members

Annual General Meeting 2011

I am writing to remind you that the Annual General Meeting will take place in Poole Court, Yate on Friday October 21st, starting at 7.30pm.

Please find enclosed the Agenda for the meeting and the Minutes of the 2010 Annual General Meeting. To date I have received nominations for the following to serve as Officers and Committee for 2011/12.

Officers:	Chairman	Ruth Boulton
	Vice-Chairman	Martin Monk
	Treasurer	Ian Blair
	Secretary	Alan Spiller
Committee:	Gill Latham	Wully Perks
	Mike Pearce	Pam Pearce
	Gordon Williams	Rick Boulton
	Lesley Killock	Kath Williams
	Sue Walker	

The Constitution allows for 12 Committee Members to be elected.
(Cleo Trotter and Mike Robbins are appointed as Committee Members by Yate Town Council)

I have received the following proposal of amendment to the constitution:

The Financial Year shall be from 1st September to 31st August. The accounts shall be audited at least once a year and audited statements of account for the previous financial year shall be submitted to the Annual General Meeting for approval. All monies raised shall be used to further the Aims of the Association and for no other purpose. Proper books of account shall be kept and all monies received on behalf of the Association shall be kept in safe custody by the Honorary Treasurer. All cheques drawn on the Association's bank account/s shall be signed by any two of the Chairperson, Vice-chairperson, Honorary Secretary and Honorary Treasurer. No two members of the same family shall sign any one cheque. The Honorary Treasurer may make cash payments, ~~without prior approval of the Management Committee, for bills not exceeding fifteen pounds each and to a total of twenty five pounds in any one calendar month and~~ Online banking payments and transfers subject to limits and conditions set by the Management Committee. No member may commit the Association to any expenditure without the prior approval of the Management Committee.

The Planning Meeting for 2012 – for all available members to attend – will take place at Poole Court the following morning: **Saturday 22nd October**. We will then have to make proposals for the next twelve months: please bring your ideas!

Yours sincerely,

Alan Spiller

Secretary